

RADF Application Form 2026-27

Form Preview

Application Summary

* indicates a required field

Introduction

The Regional Arts Development Fund is a partnership between the Queensland Government and Mount Isa City Council to support and invest in local arts and cultural priorities.

This funding is small scale but has no set maximums and the funding allocations can vary depending on budget and demand.

You must read the guidelines in conjunction with your application and complete and submit the artist eligibility checklist.

If you require assistance or wish to discuss your project, please contact the RADF liaison officer.

Applicant Details

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Contact person (where applicant is a group or organisation) *

First Name Last Name

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Applicant Postal Address *

Address

Applicant Primary Email *

Must be an email address.

A copy of this application will be sent to the email address associated to the SmartyGrants account.

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Home Phone Number

RADF Application Form 2026-27

Form Preview

Must be an Australian phone number.

Applicant Mobile Phone Number *

Must be an Australian phone number.

Applicant Primary Website *

Must be a URL.

Project Information

Funding Category *

- ☐ Developing Regional Skills
- ☐ Building Community Cultural Capacity
- ☐ Cultural Tourism
- ☐ Contemporary Collections/Stories
- ☐ Regional Partnerships
- ☐ Young People

Please indicate which of the above priorities your project meets

Project Title *

Project Description *

Word count:

Must be no more than 100 words.

(include dates, venue, target audience and brief of project)

Start Date *

Must be a date.

Please note: Your application will not be eligible if your project begins before the project start date or approval date.

End Date *

Must be a date.

RADF Grant Amount Requested *

Must be a dollar amount.

What is the total financial support you are requesting in this application?

RADF Application Form 2026-27

Form Preview

Total Project Cost *

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

Have you or your group/organisation previously applied for a RADF grant? *

- ☐ Yes
☐ No

Please list date of last RADF grant *

Must be a date.

If you were successful, has that grant been successfully acquitted? *

- ☐ Yes
☐ No

General Information

Will you / your organization be responsible for the financial management of the grant if this application is successful? *

- ☐ Yes
☐ No - An auspicing body will be administering any grant that I receive on my / our organisation's behalf.

Please note - All individuals who do not have an ABN, groups / collectives or unincorporated organisations must nominate an individual with an ABN or incorporated organization to take responsibility for any grant that may be offered.

Please provide your ABN

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

RADF Application Form 2026-27

Form Preview

In what name is the ABN Registered? *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Are you registered for GST? *

☐ Yes

☐ No

Project Details

* indicates a required field

Mount Isa City Council Priorities – Assessment Criteria

Applications will be accessed by the Mount Isa City RADF Committee based on the following assessment criteria:

- Please indicate which priorities best meets your project objectives.
- Your application will be judged on responses in regard to QUALITY, REACH, IMPACT and VIABILITY

Where will you undertake your project? (Venue and Location) *

This could be a region, town or city e.g. North West Queensland, Camooweal, Mount Isa

Project Outline

Please select one or more of the priorities in which your project meets. *

☐ Vibrant Arts & Cultural Experiences ☐ Performances & Exhibitions ☐ Town Beautification

☐ Enhance Mount Isa Specific Cultural Events ☐ Local Indigenous Heritage & Living Culture ☐ Community Arts Projects

☐ Visual Arts Walk ☐ Cultural Heritage of Mount Isa and Camooweal ☐ Record of local history, oral and written

☐ Community Initiatives

Applications are assessed by their ability to meet one or more of the priorities.

Please outline the project and how it will engage and/or benefit the local community? *

Word count:

Must be no more than 100 words.

Give a brief description of what will occur in the project and how it will benefit the local community.

Include target audience, expected attendance, activities and dates.

RADF Application Form 2026-27

Form Preview

How does the project address the Mount Isa City Council priorities? *

Word count:

Must be no more than 100 words.

Give a brief description as to how your application addresses the Mount Isa City Council priorities listed in the MICC RADF Guidelines.

What are the expected outcomes of this proposal? How will you know they have been achieved? *

Word count:

Must be no more than 100 words.

Give a brief description about the results you expect from the project/activity. Examples could be: skill development, community access, media coverage of your artform, professional development, innovation, new work, quality of life for the community.

Please obtain letters of support to provide evidence that clearly establish a community need and/or benefit for your project/activity

Have you attached letters of support from community groups / individuals that demonstrate an interest and support towards your project / activity? *

- ☐ Yes
☐ No

Please provide evidence of genuine community interest and support towards this project *

Attach a file:

E.g. Letters of Support / Partnerships (Please attach)

Project Information Continued

Please list the different activities including dates, duration etc *

(e.g. 3 x workshops & 1 x performance etc.)

Total number of participants at all event/activity *

Must be a number.

include the combined total attendance across all activities

Total number of volunteers for the delivery of the project *

Must be a number.

Please include the combined total number of volunteers

RADF Application Form 2026-27

Form Preview

Are the activities associated with your project being held in the Mount Isa Local Government area? *

- ☐ Yes
- ☐ No

Community Benefit

How will the community in your Local Government area benefit from the project? *

If your application is successful, the RADF Committee may include conditions as part of your contract.

Participation/Audience

Is the funded activity targeted at a specific group/s in your community? (Tick all that apply) *

- ☐ Aboriginal and/or Torres Strait Islander People
- ☐ Australian South Sea Islander People
- ☐ People from culturally or linguistically diverse backgrounds
- ☐ People with a disability
- ☐ Older people (55 years +)
- ☐ Young people (12-25 years)
- ☐ Children (0-11 years)
- ☐ Women
- ☐ Men

(Please select all applicable from list)

What State Priority/s does your project address? *

- ☐ Transformational arts and culture for Brisbane 2032 and beyond
- ☐ Uniquely Queensland arts experiences
- ☐ Maximise opportunities for Aboriginal and Torres Strait Islander creatives
- ☐ Future creative workforce for a creative economy
- ☐ Arts for all Queenslanders
- ☐ Sharing our stories and celebrating our storytellers

(Please select all applicable from list)

Type of Activity *

- ☐ Community Consultation/arts research/policy development
- ☐ Events/festivals
- ☐ Performances
- ☐ Creative development of new works
- ☐ Exhibitions/collections
- ☐ Placemaking
- ☐ Cultural tourism
- ☐ Heritage protection/promotion
- ☐ Professional/career development
- ☐ Publications
- ☐ Workshops
- ☐ RADF training
- ☐ RADF promotion
- ☐ Other:

RADF Application Form 2026-27

Form Preview

(Please select all applicable from list)

Does the funding recipient/organisation identify as belonging to one or more of the target groups listed? *

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Australian South Sea Islander
- ☐ From a culturally or linguistically diverse background
- ☐ Person with a disability
- ☐ Older person (55 years +)
- ☐ Young person (12-25 years)
- ☐ N/A

(Please select all applicable from list)

Project Management

Write a date in the column beside each stage to indicate when you expect to complete that stage of the project.

Project Stage	Expected Completion Date
	Must be a date.

Project End Date

Project end date *

Must be a date.

Submission of RADF Outcome Report *

Must be a date.

(No later than 8 weeks after the project end date)

Project Details Continued

* indicates a required field

RADF Application Form 2026-27

Form Preview

Artist and Artworks

You must attach the following documents from each artist or artswoker involved in the project receiving RADF funding:

- Resume or CV
- Eligibility Checklist for each Professional and Emerging Professional Artist
- Letter of Confirmation
- Schedule of fees

How many people in total will be employed (paid) through the project? *

Must be a number.

How many volunteers unpaid workers will be involved with the project? *

Must be a number.

Artist and Artworks Details

Name	Area of Expertise	Base Location	Rate of pay (weekly)	Salaries and Fees - Amount to be funded by RADF	Total F	Total cost of travel	Travel - Amount to be funded by RADF	Attach quote	Attach the CV of each artswoker
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			Must be a dollar amount.	Must be a dollar amount.		Must be a dollar amount.	Must be a dollar amount.		
First Name	Last Name								
First Name	Last Name								
First Name	Last Name								
First Name	Last Name								
First Name	Last Name								
First Name	Last Name								
First Name	Last Name								

RADF Application Form 2026-27

Form Preview

Total expenditure

Total salaries, fees and allowances

This number/amount is calculated.

RADF Expenditure

RADF Expenditure

This number/amount is calculated.

Budget

Please complete this budget template to account for all costs of your project. **Round all amounts to whole dollars.**

Enter all other grants for which you have applied for this project and mark an asterisk against those grants which have already been approved. The amounts requested in the third column (RADF) show how much RADF funding you are seeking for each expenditure item.

Note: If you are GST registered Council will pay the grant plus GST. If you are registered for GST, your expenditure and income should be exclusive of GST. If you are not registered for GST, your expenditure should include the GST component.

Income	Total Cost	Expenditure	Total Cost	RADF
Income includes in-kind contributions and the total RADF grant you are seeking	of each income item	Expenditure includes salaries, fees, allowances, production/program costs, promotion, documentation, marketing and administration	of each expenditure item.	Must be a dollar amount.

Budget Totals

When you have completed your budget the Total Expenditure and Total Income must be equal.

RADF Application Form 2026-27

Form Preview

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Total RADF Grant

This number/amount is calculated.

Certifications

* indicates a required field

Applicant Certification

I, the undersigned, certify that: I have read and will abide by the Mount Isa City Council's RADF Guidelines together with any published revisions which are available at [Regional Arts Development Fund | Mount Isa City Council](#)

The statements in this application are true and correct to the best of my knowledge, information and belief and the supporting material is my own or the work of the artists named in this application. I have read and understood the Information Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

Information Privacy and Right to Information

The information you provide in your grant application will be used by the Council to process and assess your application, and if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project.

If your application is successful, the Council may disclose the following Information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity

The information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymized and used for statistical purposes.

The information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly.

The Council and Arts Queensland may also publish the information in their Annual Reports or on their websites. The Council and Arts Queensland treat all personal information in accordance with the Information Privacy Act 2009. The provisions of the Right to Information Act 2009 apply to documents in the possession of the Council or Arts Queensland.

Name

First Name

Last Name

RADF Application Form 2026-27

Form Preview

Position in organisation

Date

Must be a date.

In accordance with Section 14 of the *Electronic Transaction (Queensland) Act 2001*, this is equivalent to a wet signature.

Sponsor Certification

Please download and complete the below form if you are using a sponsor for your program.

[Certification by Sponsor](#)

Sponsor Certification Upload

Attach a file:

Eligibility Checklist: Professional / Emerging Professional Artists

Please download and complete the form below.

[Eligibility Checklist - Artist](#)

Note: Each artist must complete this form

Artist Eligibility Checklist Upload *

Attach a file: